CONTROLLED SPACE

Personal Information Document for all Casual Employees of Controlled Space Ltd.

The information you supply on this form is used to ensure that you are suitable for employment as described below with Controlled Space Ltd. Please note that Controlled Space only offers employment on a casual contract basis. This application, or any offer of casual employment, does not place either yourself or Controlled Space under obligation to fulfil any contract. However it is you duty to notify Controlled Space at the soonest opportunity of any inability of yours to complete any work requested by Controlled Space (ie; if you are unable to attend). You will not be held responsible for any substitutes, however suggestions will be gratefully accepted.

Your Contact Information

Surname:	Forenames:
Home Address:	
Post Code:	Date of Birth:
Tel No (Home):	Tel No (Mobile):
National Insurance No:	
Do you have a current Full UK Drivers Licence?	YES / NO (please indicate)
Are you a UK National (Were you born in the UK or do you have a UK Passport)	YES / NO (please indicate)
Are you able to supply an employment history? (You may be required to supply a ten year or post-16 employment history to be accepted for employment).	YES / NO (please indicate)
Do you have any current criminal convictions? (Proof may be required by the company – if this is the case Controlled Space will request it through a director of and expenses re-imbursed).	YES / NO (please indicate)

Next of Kin

Name:	Relationship to You:
Address:	
Contact Tel No:	

Declaration

By signing this document below I certify that I have completed the form myself and that any information on the form is true and current. By signing this form you state that you are in good health and available for work. If this is not the case, you should detail any relevant issues on the reverse of this form.

Signed:	Print Name:
Date:	